

WILLIAMSON ACT APPLICATION

Planning Department
1480 Main Street
St. Helena, CA 94574

Office Use Only - Do Not Write in this Area

File Number _____
General Plan _____ Zoning _____

Background Files _____
Related Applications _____

Initial Fee Received _____ Received By _____

Please Type or Print

Applicant's Name _____
Applicant's Email _____
Applicant's Phone _____ Cell Phone _____

Subject Property Address _____

APN ____ - ____ - ____ ____ - ____ - ____ Agricultural Use: _____ Acreage: _____

Land Tenure (*Check One*) Owner Occupied Leased Other

I certify that the above statements are correct:

Applicant's Signature: _____

Applicant's Signature: _____

Owner's Signature: _____

Owner's Signature: _____

AGENT FOR NOTICE (*person designated by Owner to receive any and all notices and communications from the City of St. Helena during the life of this Contract. Owner shall notify City of St. Helena Planning Director in writing of any change of designated person or change of address prior to or during the term of the Contract*):

Name: _____

Address: _____ Phone: _____

I, _____, hereby file this application for a development project and agree to pay any and all processing fees imposed by the St. Helena Municipal Code and City Council Resolutions (*as they may be amended from time to time*).

Applications with a negative balance at the time of the public hearing will be continued until the balance is paid in full.

Staff time is billed at an hourly rate and the initial deposit may not be sufficient for processing your application. If expended staff time exceeds the initial deposit, you will be notified that additional funds are required. Applications with a negative balance at the time of the public hearing will be continued until the balance is paid in full.

In the event the property owner is different from the applicant, the property owner must sign to indicate her/his/its consent to the filing and agreement to be liable with the applicant for payment of the processing fees.

In the event the City is required to take legal action to enforce any of the terms and conditions of this application, Applicant and Property Owner agree to pay to City reasonable attorney fees and costs incurred in such action.

We, the owner and the applicant, will defend, indemnify and hold the City, its agents, officers, and employees harmless from any claim, action or proceeding to attack, set aside, void or annul an approval of the City concerning the project, as long as the City promptly notifies the applicant of any such claim, action or proceedings and the City cooperates fully in the defense. We have also reviewed the requirement to disclose the complete list of partners and/or shareholders.

Date: _____ Applicant's Signature: _____

Date: _____ Property Owner's Signature: _____

Date: _____ Property Owner's Signature: _____

WILLAMSON ACT APPLICATION FORM INFORMATION

Each application must contain the following information. Some specialized applications require additional information. Consult with a planning staff member to determine whether additional materials are required. Incomplete applications will not be scheduled for Planning Commission action.

The following information is required in order to determine eligibility for the Agricultural Preserve Contract.

- [] **APPLICATION FORM** - with all property owner's signatures, including all parties holding a title interest
- [] **QUESTIONNAIRE** – Answer the 4 questions below (attach separate sheets if necessary).
- [] **TITLE REPORT** - Copy of Title Report with legal description, issued within last six months, of subject properties.
- [] **MAILING LIST** – List of all owners of property within a 300’ radius of the subject property, prepared and certified by a title company.
- [] **ASSESSOR MAP** - Copy of Assessor’s Map showing parcel(s) to be included. (11”x17” max).
- [] **SITE MAP** - This should include a sketch of the project site in relation to the surrounding area, the location and names of adjacent and abutting streets. (11”x17” max).
- [] Processing fee: **\$2,300**
- [] Public Hearing Notice: **\$ 400**
- [] Request Preparation of Mailing Labels: **\$ 200 *(Additional Fee)**

Please answer the following questions (*attach additional sheets if necessary*):

- 1) Briefly describe the agricultural use of the property for the last five (5) years. Indicate crops grown and acres devoted to each crop, type and number of livestock or poultry, or any other agricultural income producing activity:
- 2) What was the gross annual income for the last five (5) years received from sale of agricultural crops produced or livestock raised on the subject property?
- 3) What was the source and gross income from this property, other than agricultural income, for the same period?
- 4) Please indicate, if existing:
Use Permit # _____ or Certificate of Compliance # _____

I declare under penalty of perjury that the information provided is true and correct, and that the primary use of the property in question is devoted to agricultural production.

Executed in City of St. Helena, Napa County on the dates noted below:

Date: _____ Applicant's Signature: _____

Date: _____ Applicant's Signature: _____