



**ENROLLMENT FORM FOR GROUP INSURANCE**

OFFICE CODE: \_\_\_\_\_

Memo \_\_\_\_\_

Please Use Ink or Type

GROUP ID: \_\_\_\_\_

GROUP POLICY #: \_\_\_\_\_

**A. Employee Information (Complete for ALL Enrollments)**

Employer Name/Company Name (Please Print)		County	State
Social Security Number	Last Name	First Name	MI
Street Address		City	State Zip
Date of Birth			
<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Single <input type="checkbox"/> Widowed	Spouses Date of Birth	Home Phone ( ) Work Phone ( )

**Completed By Employer**

Effective Date:	Date of Full-Time Employment:	Occupation:
Earnings: \$ _____ <input type="checkbox"/> Hourly <input type="checkbox"/> Monthly <input type="checkbox"/> Weekly <input type="checkbox"/> Yearly	<input type="checkbox"/> Union <input type="checkbox"/> Exempt <input type="checkbox"/> Non-Union <input type="checkbox"/> Non-Exempt	Average Hours Worked Per Week: Rehire Date:

**B. Product Selection (Complete for ALL Enrollments)**

Class	Effective Date	Basic Amount <i>Employer to Complete</i>	NOTE: Please mark each box if you are eligible for the listed coverage.		
			Coverage	Amount	Dental
			Group Life <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Single Dental
			Group AD&D <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> EE/Spouse
			Dependent Life <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> EE/Spouse/Children
			Optional Employee Life <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> EE/Children <input type="checkbox"/> One Child
			Optional Dependent Life <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> 2 or More Children
			Optional AD&D <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> No Coverage
			Long Term Disability <input type="checkbox"/> Yes <input type="checkbox"/> No		Effective: _____
			Short Term Disability <input type="checkbox"/> Yes <input type="checkbox"/> No		

**C. Beneficiary Information (Complete ONLY for Life or AD&D Enrollments)**

Primary Beneficiary's Last Name	First	MI	Relationship of Beneficiary	Social Security Number
Street Address		City	State	Zip
Contingent Beneficiary's Last Name	First	MI	Relationship of Beneficiary	Social Security Number
Street Address		City	State	Zip

**Note:** A Contingent Beneficiary will receive benefits only if the Primary Beneficiary does not survive you. If you wish to designate more than one Primary or Contingent Beneficiary, please attach a separate sheet of paper.

**D. Signature (Complete for ALL Enrollments)**

I hereby apply for group insurance, for which I am eligible or may become eligible. If contributions are required, I authorize my employer to deduct premiums from my salary. I reserve the right to revoke this deduction at any time on written notice.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date Signed

Dental Enrollment is on the back of this Enrollment Form.