



City of St. Helena

*“We will conduct city affairs on behalf of our citizens
using an open and creative process.”*

City of St. Helena Business Licenses

No person, whether as principal or agent, clerk or employee, either for himself or herself or for any other person, or any body corporate, or as an officer for any corporation, or otherwise shall commence or carry on any business, trade, calling, profession or occupation, in this title specified, in the city, without first having procured a license from the city to do so. The carrying on of any business, trade, calling, profession or occupation mentioned in this title without first having procured a license from the city so to do shall constitute a separate violation of this title for each and every day that such business, trade, calling, profession or occupation is so carried on.

The following schedule is a summary of the City of St. Helena Business License Fees, for detailed descriptions please refer to the City of St. Helena Municipal Code Title 5, BUSINESS LICENSES AND REGULATIONS. Per SB 1186 an additional fee of \$1.00 is applied to each business license application. For any business being operated out of a home, a separate home occupation application must be completed. This application requires a one (1) time \$200.00 processing fee and is available through the Planning Department.

Although the information provided here is as current and complete as possible, it is best to check business license requirements and fees listed in the City of St. Helena Municipal Code Title 5, Chapter 5.12 BUSINESS LICENSE FEES AND SCHEDULES or verify with City staff for requirements.

All business license fees are payable to the City of St. Helena at 1480 Main Street, St. Helena, CA 94574.

St. Helena Business License Fee Schedule

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Municipal Code	Schedule	Annual Fee (unless otherwise noted)
5.12.010	Retailers, wholesalers and utilities	\$60.00 for the first employee; \$7.00 for each additional employee
5.12.020	Manufacturers, food processors and wineries	\$60.00 for the first employee; \$7.00 for each additional employee
5.12.030	Certain professionals	\$100.00 for each person, or in the case of a firm \$100.00 for each practicing member of the profession \$7.00 for each employee employed by such person or firm
5.12.040	Certain semi-professionals	\$100.00 for each person, or in the case of a firm \$100.00 for each practicing member of the profession \$7.00 for each employee employed by such person or firm
5.12.050	Miscellaneous business, professionals and callings generally	
	Advertising by means of a display advertisement towed by a vehicle	\$100.00 per month
	Advertising by means of handbills, dodgers, stickers, advertising samples, excepting political advertising by a candidate for office	\$80.00 per person, per year -- Or -- \$3.00 per person, per day
	Auctioneers	\$83.00 for the first day and \$33.00 each subsequent day
	Auto parking	\$42.00 per year for each lot
	Auto racetrack	\$333.00
	Auto wrecking	\$83.00
	Bail bond brokers	\$333.00
	Barbers	\$60.00 for the first barber; \$7.00 for each additional barber
	Barber and beauty schools	\$60.00 per year for each school of barbers and/or cosmetology; \$7.00 per year for each barber, instructor, employee, operator, when fees are charged for the student operator's service
	Baths (public)	\$83.00
	Beauty parlors	\$60.00 for the first operator; \$7.00 for each additional operator
	Boot blacks	\$33.00 for the first employee; \$7.00 for each additional employee
	Building and loan associations	\$250.00

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Municipal Code	Schedule	Annual Fee (unless otherwise noted)
	Christmas tree and fireworks vendors	\$67.00 per month, per person
	Contractors – general, electrical, painting, paving, plumbing, sewer and other contractors	\$100.00 per year for each contractor or firm; \$7.00 for each additional employee
	Dancing and music lessons	\$40.00
	Directories – compiling, publishing or selling	\$83.00
	Electrical motor and appliance repair	\$100.00
	Electrical sign installation and maintenance	\$100.00
	Fire and bankruptcy sales	\$333.00 per month for the first three months and \$83.00 per day thereafter
	Hospitals, sanitariums, rest and nursing homes	\$8.00 per year per bed with a minimum of \$60.00 per year
	Hotels, motels, apartments and rooming housing having at least three rental units	3-9 rental units - \$60.00 10-24 rental units - \$100.00 25-60 rental units - \$133.00 More than 60 rental units - \$217.00
	Itinerant vendors and photographers	\$167.00 per year for the first vendor or photographer; \$83.00 per year for each additional vendor or photographer
	Junk collectors and dealers	No fixed place of business within the city - \$167.00 per year for the first vehicle plus \$100.00 per year for each additional vehicle. Fixed place of business in the city - \$83.00 per year for the first vehicle and \$33.00 per year for each additional vehicle.
	Lockboxes	\$7.00 per year, per box
	Pawnbrokers	\$333.00
	Peddlers	\$333.00 per year for each person
	Retailers or wholesales of concrete aggregates, rock, sand, gravel and plant mix	\$120.00 per truck based on the average number of vehicles used in the city each month, but not to exceed \$250.00 per year
	Riding academy	\$80.00
	Scaffolding rental	\$80.00
	Solicitors not having a fixed place of business within the city	Solicitors of subscriptions to or advertising for newspapers, magazines, radio or television station - \$60.00 per year for first solicitor plus \$7.00 per year for each additional solicitor. All other solicitors - \$333.00 per year for each solicitor.

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Municipal Code	Schedule	Annual Fee (unless otherwise noted)
	Trailer courts and mobilehome parks	1-9 units - \$60.00 10-24 units - \$100.00 25-60 units – \$133.00 More than 60 units - \$217.00
	Transportation of freight and baggage for hire (1) For the purpose of this section a tractor-semitrailer unit shall be considered as one truck (2) No license shall be required of any carrier for hire exempted by the provisions of Section 5327 of the Public Utility Code	\$60.00 per year for each truck having not more than one and one-half ton capacity \$80.00 per year for each truck between one and one-half and three ton capacity \$100.00 per year for each truck having more than three ton capacity \$30.00 per year for each trailer having not more than one and one-half ton capacity \$40.00 per year for each trailer having between one and one-half and three ton capacity \$50.00 per year for each trailer having more than three ton capacity
	Unlicensed independent contractors	\$100.00
	Vending machines (this tax does not apply to any person operating a vending machine as an incident of any business licensed under this title)	\$3.00 per year for each machine requiring one cent (\$0.01) to operate \$7.00 per year for each machine requiring five cents (\$0.05) to operate \$13.00 per year for each machine requiring ten cents (\$0.10) to operate \$20.00 per year for each machine requiring eleven cents to thirty cents (\$0.11 – \$0.30) to operate \$40.00 per year for each machine requiring thirty-one cents (\$0.31) or more to operate
	Itinerant artists and photographers engaged in business four days or less per year	Waived for each artist or photographer
5.12.060	Schedule for certain entertainment and amusements	
	Amusement concessions for adults	\$67.00 per month for each concession
	Amusement concessions for children	\$17.00 per month for each concession
	Arcade	\$200.00
	Bowling Alleys	\$40.00 per year for each alley
	Billiard rooms and poolrooms	\$40.00 per year for each table
	Boxing and wrestling exhibition	\$67.00 per exhibit
	Carnival	\$333.00 for the first day and \$250.00 for each succeeding day thereafter

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Municipal Code	Schedule	Annual Fee (unless otherwise noted)
	Mechanical or electronic amusement devices	\$100.00 per year or fraction thereof for each machine or device, but not more than \$200.00 per year or fraction thereof for each arcade or single business location where said machines or devices are operated
	Mechanical music devices	\$50.00 per year for each device
	Miniature golf and driving range	\$83.00
	Motion picture and other theaters	\$83.00
	Public cardrooms	\$80.00
	Shooting galleries	\$80.00
	Skating rinks	\$80.00
5.12.070	Schedule of businesses operated with vehicles by persons having no fixed place of business within the city	
	Dry cleaners, whose place of business is outside the city, for soliciting and delivery of dry cleaning in the city	\$67.00
	Laundries or solicitors for laundries, located outside the city, for soliciting for and delivering laundry in the city	\$67.00
	Retailers, whose place of business is outside the city, selling and delivering to customers within the city	\$67.00
	Storage houses or warehouses	\$42.00 \$7.00 each additional employee
	Wholesalers whose place of business is outside the city, selling and delivering to retailers within the city	\$58.00
	Caterers, providing on-site food service	\$67.00
5.12.080	<p>Schedule for businesses engaged in the transportation of passengers for hire - Contact City Staff for Requirements</p> <p>Every person whose business is engaged in the transportation of passengers for hire shall pay the license tax provided in this section if the business transports persons:</p> <ol style="list-style-type: none"> 1. Wholly within the city; 2. From place or places outside the city to a place or places within the city; 3. From a place or places within the city to a place or places outside the city; 4. From a place or places within the city to a place or places also within the city even through such transportation involves going outside the city in the course thereof. 	

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Municipal Code	Schedule	Annual Fee (unless otherwise noted)
	Measure of tax	\$250.00 -- or -- The license tax required to be paid by this section by businesses that maintain a terminal or depot in the city for loading or unloading of passengers shall pay 4% of the gross receipts derived from the passengers loaded or unloaded in the city.