

Parks & Recreation Commissioners:

Chis Cutler – Chair
Roberta Oswald – Vice Chair
Matt Demchuk
Kim Phinney
Tracy Smith

**Agenda
Special Meeting
St. Helena Parks & Recreation Commission
Monday, April 25, 2016
Carnegie Building
(1360 Oak Ave. St. Helena)
4:30pm – 5:30pm**

- 1. Call to Order and Roll Call: 4:30 p.m.**
- 2. Roll Call**

3. Public Comment: Public Comment is time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Commission on items of interest to the public. The three-minute time limit presentation will be applied. No action will be taken under Public Comment. Unless otherwise authorized by motion of the Commission, inquiries requiring staff response shall be referred to staff for response at a later time. Question for staff or the applicant shall be made through the Chair. Where inquiries requiring response by staff are so authorized, the speaker's applicable time limit shall not be extended unless further authorized by motion and vote of the Commission. Stating your name and address is voluntary. Information you provide is included in the meeting minutes. Minutes are available on the City of St. Helena website www.sthelenacity.com

- 4. Approval of Agenda**
- 5. Approval of Minutes for February 22, 2016 and March 21, 2016**

- 6. Reports by Staff and Commission**

- 7. Scheduled Items:**

- a) Special Event Fees Schedule update**
- b) Lyman Park Maintenance update – Report by Carlos Uribe**
- c) Communication discussion regarding action items between staff and commissioners.**
- d) Commission priorities for 2016/17**

- 8. Future Agenda Items**

- 9. Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Dept. (707) 963-5706. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR335. 102-35. 104 ADA Title II), although City staff will attempt to assist at any time with accessibility.